

**ATTN: Kealey Watkins, *Event Manager***

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Please Return At Least 14 Days Prior to Set Up Date

700 Cool Springs Blvd. East Franklin, TN 37067

(615) 261-6100 (615) 261-6148 - fax

**Name of Convention: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Set Up: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time of Set Up: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Exhibitor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Booth Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Exhibitor On-Site Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone: ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- |
| **QUANTITY** | **DESCRIPTION** | **UNIT PRICE** | **# Days** | **Total** |
|  | **Phone Line (Analog)** | **$100.00 ea. \*plus**  **$35.00 2nd Day charges** |  |  |
|  | \*Wired High Speed Internet Access (T-1) | **$150.00 Per Day**  **$50.00 per add’l line** |  |  |
|  | **Engineer (Services)** | **$25.00 ea. Per ½ Hour\*** | N/A |  |
|  | **Ext. Cords/Power Strip (No Power Surge)** | **$10.00 ea. Per Day\*** |  |  |
|  | **20 AMP 110 Volt Electrical Outlet** | **$20.00 ea. Per Day\*** |  |  |
|  | **30 AMP 208 Volt Electrical Outlet** | **$30.00 ea. Per Day\*** |  |  |
|  | **60 AMP 208 Volt Electrical Outlet** | **60.00 ea. Per Day +**  **$25.00 hookup** |  |  |
|  | 100 AMP Disconnect Hookup | **$100.00 ea. Per Day +**  **$25.00 hookup** |  |  |
|  | 200 AMP Disconnect Hookup | **$200.00 ea. Per Day +**  **$25.00 hookup** |  |  |
|  | 400 AMP Disconnect Hookup | **$400.00 ea. Per Day +**  **$25.00 hookup** |  |  |
|  | Lift Charge | **$150.00 Per Day\*** |  |  |
|  | Banners (Hung on Airwalls Only) | **$25.00 each** | N/A |  |
|  | Conference Speakerphone | **$175 each** |  |  |
| \*Wireless Internet available for $9.95 per day – payment arranged on-site with Banquet Department  **\*ABOVE PRICES ARE PER DAY**  **WITH THE EXCEPTION OF BANNERS, WHICH ARE A ONE TIME CHARGE.**  **Cr- 070.63008.00** | | SUBTOTAL |  |  |
| **24% Taxable** Service Charge |  |  |
| 9.25% SALES TAX |  |  |
| TOTAL DUE |  |  |

**\_\_\_\_\_\_ CHECK ENCLOSED**

**\_\_\_\_\_\_ CREDIT CARD # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXP. DATE:\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE OF CARDHOLDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_ BILL TO A GUEST ROOM; NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ARRIVAL DATE:\_\_\_\_\_\_\_**